

RECORD OF PROCEEDINGS  
Minutes of Spencerville Local School District Board of Education  
Regular Meeting July 21, 2016

I. Call to Order

II. Silent Meditation

III. Pledge of Allegiance

IV. Roll Call By Treasurer

The Spencerville Board of Education met for a regular meeting on Thursday, July 16, 2015 in the board room. President Meyer called the meeting to order at 7:00 p.m. The following board members were present: Ron Meyer, Lori Ringwald, Spencer Clum, Penny Kill, John Goecke. Also present: Superintendent Dennis Fuge; Treasurer Diane Eutsler; SEA Rep: Lori Schwartz; Press: Kay Louth of Delphos Herald; Staff: Elizabeth Clark, Kristina Hunter, Matthew Thompson; Public: Steve & Lyndsay Simindinger, Robert Simindinger, Michael Miller, Kellie Rider, Jordyn Rider, Ashley Youngpeter, Cory & Emily Counts, Darrell Braun, Todd & Stacy Ford, Daren Leis, Jan Leis, Joyce Gear, Olivia Miller, Michael & Paula Bice, Debra Hurles, Nathan Rex, Seth Vasquez.

V. Minutes of Previous Meeting The minutes of the June 23, 2016 regular meeting is presented for your review. If found to be in order, your approval is needed.

Kill moved and Clum seconded the motion approving the minutes of the June 23, 2016 regular meeting as presented.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

VI. Recognize visitors and insert additional items into the agenda.

Recognize visitors; permit anyone from the public to address the board; insert additional items into the agenda.

- 1) Steve Simindinger addressed board regarding concerns about a proposed egg laying facility to be built in the district; Brett Rider voiced concerns as well; Ashley Youngpeter expressed her thoughts as well as a few others in attendance. All exited except board, supt., treas., Lori Schwartz, Matt Thompson, Elizabeth Clark and Kristina Hunter at 7:28 p.m.
- 2) Introduced new staff members Elizabeth Clark, Matt Thompson and Kristina - they all exited at 7:32 p.m.
- 3) New page 11 and 12 - added action to employ Spanish teacher

VII. Treasurer's Report

- a) Appropriations for review
- b) Activity funds for review
- c) Cafeteria reports for review
- d) Investments
- e) Certificate of Total Amount for FY17
- f) FY16 Foundation Reconciliation in material
- g) SM1/SM2 comparison for FY16
- h) Establish and accept funds for FY17 proposed CCIP approval
- i) Donations for FY in material (Total for year = \$674,207.30)
- j) RE/PP/Rollback taxes FY16 reconcile in material
- k) Utility usage cost compilation in material (Natural Gas, Electricity and Water)
- l) FY16 Interest calculations - in material
- m) Cash Reconciliation for FY16
- n) Health Plan Comparison for 7/1/2016 - in material
- o) EPC resolution for bus purchase
- p) Current bills - motion to accept

Meyer moved and Ringwald seconded the motion approving payment of bills in the amount of \$941,852.20 and approving the previous month end reconciliation as prepared by the Treasurer.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

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VIII. Apollo Update - Penny Kill

The grand opening will be Thursday, September 29 from 4-7 p.m. for Apollo Career Center's new building.

Here's the new thing on grand opening that will involve Spencerville and the other 10 home schools: Dana has been in contact with the band directors to pick 3-4 band kids to play the Star Spangled Banner at 4 p.m. out front as we start the program with a dedication of the Memorial Garden and honoring our 2 students who gave their lives for our country plus recognize our veterans from our staff and the construction project.

That should make a band of 40 kids approximately from all schools so if you could encourage Spencerville to participate that would be great. Dana has tried to reach them all but you know summer schedules are hit and miss.

IX. Administrator Reports

None this month

X. Superintendent Report

Personnel - actions 1, 2, 3, 4, 5, 6, 7, 8, 9, 19, 22, 23, 25, 27

Donations - thank you to all

Buildings and Grounds

\* cooler/freezer project getting close to complete, looks good so far

\* Frost Roofing has not started roof project yet, was in contact last week; we are on the schedule

for August

\* gym floors have been completed and look good

\* summer cleaning going well and on schedule

OSBA Delegate/Alternate - need to add names to action 11

Blizzard Bags - action 20

Other Items: actions 12, 13, 16, 17, 18, 24

Questions/Concerns/Discussion

XI. Recommended Action Items

Action items 1 through 2 were voted on in a block with Clum moving and Meyer seconding:

1. Accept Resignation (7-16-1)

\_\_\_ moved and \_\_\_ seconded the motion to accept the resignation of Sarah Ross as Teacher effective June 17, 2016.

2. Accept Resignation (7-16-2)

\_\_\_ moved and \_\_\_ seconded the motion to accept the resignation of Josie (Belton) Hartz as Teacher effective June 22, 2016.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

Action items 3 through 6 were voted on in a block with Kill moving and Meyer seconding:

3. Employ Elizabeth Clark as Teacher (7-16-3)

\_\_\_ moved and \_\_\_ seconded the motion to employ Elizabeth Clark as Teacher, one-year contract, effective August 25, 2016, per calendar adopted annually by the Board of Education, salary per schedule in effect, per training and experience placed on file by September 15 annually (0 years experience, Bachelor Degree).

4. Employ Matthew Thompson as Teacher (7-16-4)

\_\_\_ moved and \_\_\_ seconded the motion to employ Matthew Thompson as Teacher, one-year contract, effective August 25, 2016, per calendar adopted annually by the Board of Education, salary per schedule in effect, per training and experience placed on file by September 15 annually (1 year experience, Bachelor Degree).



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9. AIMS Web Training (7-16-9)

Clum moved and Kill seconded the motion to approve the following staff to receive a stipend of \$150 for completion of AIMS Web training during the summer of 2016 per principal approved sign in sheet submitted to the treasurer's office.

Brooke Zerbe	Sydney Koenig
Amy Schwartz	Kay Langhals
Jennifer Stephenson	Priscilla Willrath
Nancy Sullivan	Mike Graham
Daniele Hurst	Tressa Mulholland
Carol Hollar	Anna Thompson
Tina Munoz	Julie Woods
Terri Suever	Bev England
Ann Kuhn	Diane Binkley
Rachel Abel	Trenton Smith
Michele Brown	
Dee Dickrede	
Jennifer Huber	
Rebekah Stemen	

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

10. Accept Donations (7-16-10)

Meyer moved and Ringwald seconded the motion to accept the following donations:

<u>Date</u>	<u>From</u>	<u>To/For</u>	<u>Amount</u>
6/2/16	Norma/Marvin Schwartz	HS Vocal	25.00
6/6/16	Athletic Boosters	Athletics/Boys Basketball Shirts	881.21
6/8/16	Kroger card program	Spanish Club	37.62
6/13/16	SHS Alumni Association	HS Vocal/banquet performance	100.00
6/14/16	FFA Alumni	FFA/WLC Scholarship	1839.00
6/28/16	Employee Payroll Deductions	Ed. Foundation	525.00
6/28/16	Unused Flex Funds CY15	Ed. Foundation	7.81

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

11. OSBA Delegate (7-16-11)

Clum moved and Meyer seconded the motion to accept Penny Kill as the Spencerville Local School District Board of Education OSBA delegate and Lori Ringwald as the Spencerville Local School District Board of Education OSBA alternate.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

12 Revised Wellness Policy (7-16-12)

Kill moved and Ringwald seconded the motion to approve the revised district Wellness Policy as presented in board material.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

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13. Approve Revised Athletic Policy Manual (7-16-13)

Clum moved and Meyer seconded the motion to approve the Athletic Policy Manual per revision as of July 21, 2016. (Included in board material with changes highlighted)

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

14. Establish and Accept Funds (7-16-14)

Clum moved and Kill seconded the motion to authorize the treasurer to establish and accept funds for FY17 per approved applications and awarded amounts filed with Ohio Dept. Of Education as follows (500 funds are part of the FY16 CCIP), including federal stimulus:

516-9017	Part B-IDEA,Spec.Ed.(previous T6B) \$185,762.84
572-9017	Title I - TA \$156,510.35
590-9017	Title II - A (previous Eisenhower & T6R) \$35,012.38

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

15. Approve Certificate of the Total Amount From All Sources Available (7-16-15)

Clum moved and Meyer seconded the motion to approve the Certificate of the Total Amount From All Sources Available for Expenditures, and Balances for FY17 with a total amount of \$19,043,861.55 as presented in board material.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

16. Grades K-8 Workbook, Lab, and Supply Fees (7-16-16)

Meyer moved and Ringwald seconded the motion to accept the proposed workbook, lab, and supply fees for the 2016-2017 school year for grades K-8 as presented. (Grades 9-12 fees were approved as part of the High School Curriculum Guide)

2016-2017 Middle School Fees

Grade 8:	\$31.00 (\$36.00 if taking Advanced ELA)
Grade 7:	\$30.00
Grade 6:	\$25.50
Grade 5:	\$40.75

2016-2017 Elementary School Fees

Kindergarten:	\$43.00
Grade 1:	\$35.00
Grade 2:	\$37.00
Grade 3:	\$40.00
Grade 4:	\$49.00

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

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17. Youth Football Request (7-16-17)

Clum moved and Meyer seconded the motion to authorize the use of the football practice field and the football stadium (weather permitting) and the concession stand for the 2016 youth football season. The season would cover August, September and October (no games are to be played after November 1). The midget league is to present evidence of insurance coverage for players, coaches and Spencerville Board of Education.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

18. Ohio Coalition for Equity and Adequacy (7-16-18)

Ringwald moved and Kill seconded the motion to approve membership for 2016-2017 in the Ohio Coalition for Equity and Adequacy at a cost of \$488.50 [.50 x 977 (October 2015 ADM)].

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

19. Library Media Aide/Monitors (7-16-19)

Ringwald moved and Kill seconded the motion to set the hours for the Library Media Aide/Monitors at a maximum of 26 hours per week, per salary schedule in effect for Robin Lammers and Mandi Stewart.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

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20. Approve Resolution Adopting a Calamity Day Alternative Make-Up Plan (7-16-20)

Clum moved and Meyer seconded the motion that the Board of Education adopt the following resolution:

RESOLUTION ADOPTING A CALAMITY DAY ALTERNATIVE MAKE-UP PLAN

WHEREAS, the Spencerville Local School District board of education desires that students have learning opportunities even when schools are closed for any of the reasons specified in section 3313.482 of the Ohio Revised Code; and

WHEREAS, section 3313.482 authorizes a board of education to file an annual plan with the Ohio Department of Education by August 1 of each year to provide online learning opportunities for students in lieu of attendance on such excess days of closure;

NOW THEREFORE BE IT, AND IT IS, HEREBY RESOLVED that the Spencerville Local School District board of education hereby approves the following plan and authorizes its filing with the Ohio Department of Education.

PLAN FOR ALTERNATIVE MAKE-UP CALAMITY DAYS

Pursuant to Ohio Revised Code section 3313.482 the board of education of Spencerville Local School District hereby authorizes the following plan to allow students of the district to access and complete classroom lessons in order to fulfill up to a maximum of the number of hours that are the equivalent of three school days because of the closing of schools for any of the reasons specified in section 3313.482.

- 1) This plan is submitted, pursuant to approval of the board of education, prior to August 1.
- 2) This plan includes the written consent of the teachers' employee representative as designated under division (B) of section 4117.04. Such consent is on file in the official file of the board of education and is hereby incorporated into this plan as if specifically rewritten.
- 3) Not later than November 1 of the 2016-2017 school year, each classroom teacher shall develop a sufficient number of lessons for each course taught by that teacher with such lessons requiring, in the judgment of the teacher, an amount of time equal to or greater than the number of hours that are the equivalent of three school days in such teacher's class.
- 4) The teacher shall designate the order in which the lessons are to be posted on the district's web portal or web site.
- 5) (Optional) Teachers will be granted one professional development day after the teacher's principal or supervisor certifies that lessons equal to approximately the number of hours that are the equivalent of three school days have been posted.
- 6) Teachers will update or replace such lessons as necessary throughout the school year based on the instructional progress of students.
- 7) As soon as practicable after an announced school closure authorized under Section 3313.482, the appropriate administrator may direct staff to make the designated lessons available on the district's portal or site. Each lesson shall be posted for each course that was scheduled to meet on the day of the school closing.
- 8) Each student enrolled in a course for which a lesson is posted shall be granted a two-week period from the date of posting to complete the lesson. If the student does not complete the lesson within this time period, the student will receive an incomplete or failing grade unless a reason sufficient to the teacher is provided.
- 9) Students without access to a computer shall be permitted to complete the posted lessons at school after the reopening of school. Students utilizing this option will be granted two weeks from the date of reopening to complete such lessons. If the student does not complete the lesson within this time period, the student will receive an incomplete or failing grade unless a reason sufficient to the teacher is provided. The district will provide access to district computers before, during, or after the school day (provided that the equipment is available and accessible at those times) or may provide a substantially similar paper lesson in order for students to complete the assignments.
- 10) (Optional) The board of education hereby authorizes "blizzard bags," which are paper copies of the lessons posted online. Teachers shall prepare paper copies approximating the content of the online lessons and shall update such paper copies when updating any of the online lessons. "Blizzard bags" shall be distributed to all students by not later than December 1 of the school year or such other date as may be selected by the superintendent. Students shall submit completed lessons to the teachers assigning such lessons not later than two weeks after the date of school closing for which the "blizzard bag" lessons are assigned.

In witness thereof, we hereby affix our signatures on the 21st day of July 2016.

\_\_\_\_\_  
Treasurer, Diane L. Eutsler

\_\_\_\_\_  
President of the Board of Education, John Goecke

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

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21. EPC Resolution (7-16-21)

Meyer moved and Clum seconded the motion to approved the following:

Whereas the Spencerville Local School District Board of Education wishes to advertise and receive bids for the purchase of one school bus;

Therefore, be it resolved the Spencerville Local School District Board of Education wishes to participate and authorize the Southwestern Ohio Educational Purchasing Council to advertise and receive bids on said Boards' behalf as per the specifications submitted for the cooperative purchase of 1 school bus.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

22. EMIS Coordinator Contract Correction (7-16-22)

Clum moved and Kill seconded the motion to correct the stated salary amounts for the EMIS Coordinator contracts as follows (payment for last 2 years to be paid upon submission of completion of duty form):

14-15 contract (see action 6-14-22) to be \$5281 (\$52 difference)  
15-16 contract (see action 6-15-13) to be \$5334 (\$105 difference)  
16-17 contract (see action 5-16-17) to be \$5,387 for this year

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

23. Athletic Training Contract (7-16-23)

Clum moved and Kill seconded the motion to approve the agreement with St. Rita's Medical Center for Athletic Training Coverage Contract services per contract (see board material) for a two-year period of 2016-2017 at \$2500 and 2017-2018 at \$5000. The AD is designated to sign the agreement on behalf of the Board and Board acknowledges that the cost is to be paid from general funds.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

24. Approve Revised High School Student Handbook (7-16-24)

Clum moved and Kill seconded the motion to approve the addendum to the 2016-2017 High School Student Handbook as presented in board material covering the change to the current grading procedure to eliminate exams and exam grades being included in the grade calculation.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	



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25. Approve Volunteers (7-16-25)

Meyer moved and Clum seconded the motion to approve the following volunteers for 2016-2017, BCI/FBI on file.

Girls Soccer - Ken Howard

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

26. Natural Gas Agreement(7-16-26)

Clum moved and Meyer seconded the motion to approve the Natural Gas Agreement for Constellation Energy Gas Choice, LLC (in cooperation through Aspen Energy) for a two-year period beginning initial meter read in December at a fixed rate of \$5.14 per Mcf.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

27. Spanish Teacher (7-16-27)

Kill moved and Clum seconded the motion to employ Theresa Guillen as Spanish Teacher, one-year contract, effective August 25, 2016, per calendar adopted annually by the Board of Education, salary per schedule in effect, per training and experience placed on file by September 15 annually (10 years experience, Five-Year Degree).

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

28. Request for Executive Session (7-16-28)

It is recommended that the Board of Education retire to executive session for the purpose of discussing employment and compensation of public employees.

Clum moved and Kill seconded the motion that the Board of Education retire to executive session for the purpose of discussing employment and compensation of public employees.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

The Spencerville Board of Education retired to executive session at 8:12 p.m.

Lori Schwartz exited at 8:12 p.m.

The Spencerville Board of Education returned to regular session at 8:51 p.m.

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29. Adjournment (7-16-29)

Clum moved and Meyer seconded the motion to adjourn this regular meeting of the Spencerville Board of Education at 8:51 p.m.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

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John Goecke, Board President

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Diane L. Eutsler, Treasurer